



Administration

Agency of Agriculture, Food and Markets

Administration

- ▶ Leadership and Agency-wide activities
 - ▶ Secretary and Deputy
 - ▶ Legal Counsel and interaction with assigned Assistant Attorney General
 - ▶ Interagency Committee on Administrative Rules - ICAR
 - ▶ Emergency Management for each Building and State Emergency Operations Center
 - ▶ Communications coordination and implementation - print, social media and coordinating interviews
 - ▶ Coordination of Human Resources support for the Agency

Administration

▶ Business office

▶ Financial Management -

- ▶ Budget and all financial matters (payroll, accounts receivable, accounts payable, grants, invoices)
- ▶ Performance Based Budgeting and Reporting
- ▶ Licensing and Registration
 - ▶ Generates special funds that support regulatory programs
 - ▶ Over 9,000 individual licenses and registrations/year

Administration

- ▶ Land Use regulations

- ▶ Act 250 - criteria 9(b) - development impact to primary agricultural soils
 - ▶ Staff plus support from Assistant Attorney General
- ▶ Section 248 - no undue adverse impact to primary ag soils
 - ▶ Staff and assigned Assistant Attorney General
 - ▶ Interact with Public Utilities Commission
- ▶ Interaction with VHCB on land conservation easements
 - ▶ Secretary seat on VHCB Board
 - ▶ Staff work on policy and easement management - especially those that are co-held with the Agency of Agriculture.